

FOPS AGM – 19/9/17

Focus: Committee elections, class reps and finances

Present: Aleah Truscott, Julie Trevains, Sheila Kerridge, Gill Bate, Emma Watson, Sarah Churcher, Charlotte Bowden, Leslie Cornell, Jodie Bushell, Claire Emerton, Mel De-Ville, Joe De-Ville, Anne Furniss, Kayleigh Trevains

Apologies: Sowenna Nelson

- Outstanding from last year:
- £1000 was agreed last year by FOPS to provide additional funding for swimming to keep costs to parents as minimal as possible
- FOPS has also agreed to buy new school logo mugs.
- Although these were agreed during the last academic year, they will be paid for now.
- The committee from last year have resigned. A full new committee will need to be elected and will take on the running of all FOPS activity. Previous FOPS committee are still around if advice is needed.
- Events last year:
- Late summer fair, Halloween disco, Santa visit, valentines disco, mother's day gifts, summer fair, 100 club, Refreshments at sports day, year 6 performance and party, new parents sessions.
- Aleah ran though other events that FOPS have previously run.
- Every year FOPS fund:
- Reception class hats, Santa's visit, Christmas crackers, Ks1 party and Ks2 cinema trip, Year 6 party, any other requests from school
- Gill explained income and expenditure (see attached)
- £3700 left in the accounts to start this academic year (will need to pay for above mentioned items)
- Aleah thanked all members of the previous FOPS team. Gill thanked Aleah.
- Sarah Parekh will remain staff FOPS rep for the autumn term. This will then hand over to another member of staff.

- Elections
 - ✓ **Chair**
 - ✓ Sarah Churcher
 - ✓ Proposed by Claire Emerton, seconded by Shelia Kerridge
 - ✓ Unanimously agreed
 - ✓ **Vice Chair**
 - ✓ Charlotte Bowden
 - ✓ Proposed by Mel De-Ville, seconded Emma Watson
 - ✓ Unanimously agreed
 - ✓ **Secretary**
 - ✓ Shelia Kerridge
 - ✓ Proposed by Joe De-Ville, seconded by Claire Emerton
 - ✓ Unanimously agreed
 - ✓ *Emma Watson would consider taking on or supporting the role in January. Mel De-Ville is also happy to help*
 - ✓ **Treasurer**
 - ✓ Sowenna Nelson (unable to make this meeting but has expressed an interest in this role)
 - ✓ Proposed by Joe De-Ville, seconded by Sarah Churcher
 - ✓ Unanimously agreed

- Joe De-Ville will take over the running of 100 club. Discussion took place about what a challenge it might be to close down the club. Agreed to run it for the time being and look for a re-launch in the new year.
- All new committee members will need to be DBS checked – see school office

Official handover from old to new committee.

FOPS Meeting – 19.9.17

- Class Reps
 - ✓ Nursery – Sarah Churcher
 - ✓ Reception – Sheila Kerridge
 - ✓ Year 1 – Emma Watson
 - ✓ Year 2 (Mrs Newnes) Joe De-Ville
 - ✓ Year 2 (Miss Lake) Claire Emerton
 - ✓ Year 3 Jodie Bushell
 - ✓ Year 4 (Mr Cooper) Anne Furniss
 - ✓ Year 4 (Mr Dawes) Mel De-Ville
 - ✓ Year 5 Aleah Truscott
 - ✓ Year 6 Gill Bate

- ACTION: Mrs Parekh to produce a new layout poster for each rep which will be displayed on the class doors. Reps will need to send photos or find Mrs Parekh to have them done.

- FOPS facebook page
- Currently a number of FOPS members and school staff are 'admin' on the account
- A discussion took place about who should be 'admin' on the site.
- Mrs Parekh will discuss with current 'admin' about continuing and set up new committee members

- First event coming up is Halloween disco – Thursday 19th October
- EYFS – 3:15-4:00 - £1.50 in advance, sweets and drink
- KS1 – 4:15-5:15 - £1.50 in advance, sweets and drink
- KS2 – 5:30-6:45 - £1.00 on the door, tuck shop
- Relies on lots of parents to set up and run the event, 2 staff members will be present.
- Need to approach Mrs Retallick or look at alternatives
- Hall free from 2:30pm to decorate (not with staples!)
- Bookers card is in school. Need to organise tuck.
- Consider posters – either get made or laminate (FOPS had laminator and staple gun)

- Mugs – will need sourcing and purchasing
- FOPS t-shirts were passed over. Need to consider purchase of more.
- New events can be created, current ones changed. Just run new decisions through school.

- Next meeting – Tuesday 3rd October at 2:00pm