

## **FOPS Meeting – 7/12/17**

Focus: 100 Club, Christmas Fayre, Christmas Dinner.

Present: Sheila Kerridge, Sarah Churcher, Sowena Nelson, Laura Mills, Anne Furniss, Kylie Sanders, Gill Bate, Sarah Parekh, Kirsty Clark.

Apologies: Jamie Riches.

### **New Committee Members elected:**

- Sarah Churcher stepped down as Chair.
- Kylie Sanders proposed herself.
- Seconded by Laura Mills.
  
- Kylie Sanders stepped down as joint Vice-Chair.
- Kirsty Clark proposed herself.
- Seconded by Sarah Churcher.
  
- Sowena Nelson stepped down as Treasurer.
- Jamie Riches proposed himself.
- Seconded by Sheila Kerridge.

### **100 Club**

- Karen Hearn needs to be consulted.
- There are various payments being made by parents.
- The only payments eligible are those being made by standing order which aren't very many.
- Mrs Parekh will talk to Jamie Riches about how to progress.
- A return needs to be sent to Cornwall Council each time a draw is made.
- A return needs to be made for the Christmas Fayre raffle (the form can be downloaded from the Cornwall Council website).

### **Christmas Fayre**

- Gill Bate advised that £200 is needed for the float (there is a breakdown of the float requirements in the accounts box.)
- Mrs Bird's classroom is free from 1.15pm and Mrs Joliff's classroom is free from 1pm.
- Agreed that Vienna Bate can pay a £5 fee to sell her slime at the Fayre.

- Suggest that buggies are put in the bike shelter and have both doors to the hall open.
- Check and label tombola cups in the morning before the Fayre.
- Mrs Parekh suggested that photos are taken of the hall and classrooms ready for the Fayre and she can upload them to the website.
- The Fayre normally falls when KS2 go to the cinema as this leaves more classrooms free for sorting everything out. Remember this for next year!

#### Christmas Dinner/Father Christmas

- Father Christmas will go to the Year 5 and 6 classrooms to save time.
- Laura, Sarah and Kylie will help in the morning with visits to Father Christmas.
- Volunteers need to arrive at 11.45 to help set up for Christmas dinner.
- Laura, Sarah, Kylie, Anne, Clare and Julie will help with Christmas dinner.

#### Other matters arising

- Squashbox Theatre will need to be paid. FOPS usually give pre-signed cheques to school to pay.
- Mrs Tregellas, Mr Cooper, Gill Bate and Karen Hearn are all currently cheque signatories for FOPS and 100 Club.
- Jamie and Sheila are to be the new FOPS signatories.
- Mrs Parekh put forward a request for FOPS to support the LEGO Club. They need base boards, minifigures, etc.
- In January some members of staff will receive training in LEGO therapy in the school.
- Kylie suggested a donation of £250 to put towards new LEGO for the club.
- A new school staff FOPS committee member will be required. Mrs Parekh will talk to Mrs Tregellas about it.
- Two new blackboards will be ordered by the school to replace the existing whiteboards that are at the entrances to the infant and junior playgrounds. FOPS will pay for them.

**Next meeting: Friday 12<sup>th</sup> January at 2pm.**